Internal verification of assessment decisions – BTEC (RQF)

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| **INTERNAL VERIFICATION – ASSESSMENT DECISIONS** |
| **Programme title** |  |
| **Assessor** |  | **Internal Verifier** |  |
| **Unit(s)** |  |
| **Assignment title** |  |
| **Student’s name** |  |
| **Grade awarded** | **Referral** | **Pass** | **Merit** | **Distinction** |
|  |  |  |  |
| **INTERNAL VERIFIER CHECKLIST** |
| **Is the Pass/Merit/Distinction grade awarded justified by the assessor’s comments on the student work?** | Y/N |  |
| **Has the work been assessed accurately?** | Y/N |  |
| **Is the feedback to the student:**Give details:* Constructive?
* Linked to relevant assessment criteria?
* Identifying opportunities for improved performance in future assignments?
 | Y/N Y/NY/N  |  |
| **Does the assessment decision need amending?** | Y/N |  |
| **Assessor signature** |  | **Date** |  |
| **Internal Verifier signature** |  | **Date** |  |
| **Programme Leader signature** (if required) |  | **Date** |  |

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| **Assessor signature** |  | **Date** |  |
| **Internal Verifier signature** |  | **Date** |  |
| **Action required:** |
|  |
| **Action taken:** |
|  |
| **Assessor signature** |  | **Date** |  |
| **Internal Verifier signature** |  | **Date** |  |